



学校法人アリス国際学園

専門学校アリス学園 / 専門学校アリス学園 加賀校
日本語学科募集要項 2021

ALICE INTERNATIONAL COLLEGE

ALICE INTERNATIONAL COLLEGE KAGA CAMPUS

Japanese Language Course Guidelines for Applicants 2021

Kanazawa Address : Enkoji-honmachi 8-50, Kanazawa, Ishikawa, Japan Postcode 921-8176

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Kaga Address : 4F, Hachikenmichi 65, Daishoji, Kaga, Ishikawa, Japan Postcode 922-0057

1 Course

Campus	Course	Maximum Enrollment	Course Duration	Total Class Hours	Total Class Weeks	Admission
KANAZAWA	2 Years Course	100	2 Years	1,600	80	April
	1 Year 6 Months Course	100	1 Year 6 Months	1,200	60	October
KAGA	2 Years Course	40	2 Years	1,600	80	April
	1 Year 6 Months Course	40	1 Year 6 Months	1,200	60	October

Class: From Monday to Friday (Except National holidays)

School Hour: 9:00-12:10 or 13:00-16:10

2 Qualification

Those who met the following all conditions

- (A) Completed 12 years of school education in a country other than Japan.
- (B) Completed the study of the Japanese language for a minimum of 150 class hours.
- (C) Graduated from a high school or college in the past five years.

3 Admission Procedures

- (1) Application documents
- (2) Written examination (Compositions in Japanese and the mother tongue of applicants)
- (3) Interview of applicants and their guarantors

1. Applicant

	Documents	Format	Note
1	Application Form	The official forms of ALCIE	(Attach a Photograph)
2	Resume	The official forms of ALCIE	
3	Diploma	Original	* Diploma of final graduation institute
4	Transcript	Original	* Transcript of final graduation institute
5	Certificate of Learning Japanese Language	Original or Copy	* The certificate of the Japanese Language Aptitude Test. (JLPT Grade-N5 or higher, J-TEST Grade F or higher, NAT-TEST Grade 5 or higher) * Certificate of completing Japanese classes for a minimum of 150 hours issued by a language institute with its name and address, using its official letterform.
6	Photograph (5 copies)	4cm×3cm	* Taken within the past three months. * Front face from the waist up without hats. * Write nationality and name on the back of each copy.
(7)	Health Report	None specified	* Filled in the past 3 months from applying.
(8)	Passport	Copy	* Passport holders should submit a copy of all the filled-up pages.
(9)	Certificate of Employment	Original	* Employed applicants and the applicants, who have working experience, should submit the certificate of employment with the name/address of the worksite and the job description, issued by the employers using their official letterform.
(10)	Examination Fee	—	* 20,000 yen

* If you have special academic back ground, please tell it to school before applying

Notices for Application Documents

- * The documents should have been issued within the past three months.
- * In case of errors, use a new sheet. Don't correct the error using a correction pen or by scratching etc.
- * Applicants can be requested to submit additional documents when necessary.
- * Submitted documents (except the original diploma) cannot be returned. Make copies when necessary.
- * Announcement of admission can be cancelled even after admission when falsity is found in the documents.
- * Inappropriately filled out documents, unreadable documents, and documents with false description are not acceptable.
- * Attach English or Japanese translation.

2-1. Supporter (In case that applicants' families/ relatives pay the cost by overseas remittance)

	Documents	Format	Note
1	Financial Support Statement	The official forms of ALCIE	*Your financial sponsor needs to fill in the form.
2	Certificate of relationship	Original	* A document that proves the relationship between the applicant and sponsor.
3	Certificate of Bank Balance and Statement	Original	* A document that details how you have set up funds to cover your tuition and living expenses during the period of your study in Japan. * You may be requested to submit other documents as needed
4	Certificate of Employment	Original	* Certificate of employment issued by the employer with the name/address of the worksite, term of employment and job description, using their official letterform. * Self-employed individuals including owners of companies should submit the certified copy of corporate registration etc. To prove their ownership.
5	Certificate of Income	Original	* Self-employed individuals including owners of companies should submit the certificate of tax payment etc. to prove their income. * For the past 3 years.

2-2. Supporter (In case that applicants' supporters living in Japan pay the cost)

	Documents	Format	Note
1	Financial Support Statement	The official forms of ALCIE	* Your financial sponsor needs to fill in the form.
2	Certificate of Residence	Original	* Japanese supporter submit "certificate of residence". * Non-Japanese supporter submit "certificate of residence" and the copy of the front and back of "Zairyu-card"
3	Certificate of Bank Balance and Statement	Original	* A document that details how you have set up funds to cover your tuition and living expenses during the period of your study in Japan. * You may be requested to submit other documents as needed
4	Certificate of Employment	Original	* Certificate of employment issued by the employer with the name/address of the worksite, term of employment and job description, using their official letterform. * Self-employed individuals including owners of companies should submit copy of a company register to prove their ownership.
5	Certificate of Income	Original	* The official documents issued by public institution. * For the past 3 years.
6	Certificate of relationship	Original	* A document that proves the relationship between the applicant and sponsor.

Liability and Responsibility of Guarantors

Supporters should assume the obligations below concerning the guaranteed applicants.

(A) Supporters assure the payment of the school fees and living expenses of the guaranteed applicants if they are admitted to Alice International College

(B) Supporters assume the final responsibility for all issues on the applicants study, private life, finance etc.

5 Tuition

◆ 2 Years Course (From April)

	First Year (April to September)	First Year (October to March)	Second Year (April to September)	Second Year (October to March)
Exam Fee	20,000円			
Admission Fee	90,000円			
Tuition	260,000円	260,000円	260,000円	260,000円
Facility Fee	20,000円	20,000円	20,000円	20,000円
Educational Materials Fee	20,000円	20,000円	20,000円	20,000円
Total	410,000 Yen	300,000 Yen	300,000 Yen	300,000 Yen

◆ 1 Year 6 Months Course (From October)

	(April to September)	First Year (October to March)	First Year (April to September)	Second Year (October to March)
Exam Fee		20,000円		
Admission Fee		90,000円		
Tuition		260,000円	260,000円	260,000円
Facility Fee		20,000円	20,000円	20,000円
Educational Materials Fee		20,000円	20,000円	20,000円
Total		410,000 Yen	300,000 Yen	300,000 Yen

Refund Policy

The tuition and other fees without exam fee refunds in the following situations after Certificate of Eligibility for a Status of Residence was issued.

(A) Certificate of Eligibility for a Status of Residence was issued, but application for entrance visa was not made.

(B) Application for entrance visa was made at an embassy or consulate, but was refused and it was not possible to come to Japan.

(C) Entrance visa was issued, but before coming to Japan, you declined to enter the school.

6 The cost before coming to Japan

Cost of Dormitory

Key money	Management fee	Boarding fees	Total
40,000	20,000	24,000 / month × 3 months	132,000 Yen

- Before arriving in Japan, you need to pay 72,000Yen as for 3 months. But you have variously type of rooms, so you live the cheaper room than 24,000Yen, the amount of balance will be used for the fourth months.
- You must pay 40,000Yen as Key money and 20,000Yen as admission fee for entering the room.

Others

- You must pay 10,000Yen for FUTON (Bed clothes), 10,000Yen for Airport pick up Fee, Insurance fee (2 Years course: 6,000Yen, 1 Year 6 Months course: 4,500Yen). But if you don't need FUTON and Airport pick up, please inform it in advance.

7 Reference

Health Insurance

- It takes about 1,500yen every month.
- *Foreign students will be obliged to enter the Japan National Health Insurance Plan.
- *The self-pay ratio of medical expenses is 30% when covered by this insurance.

Part-time Job

- Foreign students at ALICE are eligible for a study visa and if immigration permit to engage in activity other than that permitted under the status of residence previously granted, you can do a part-time job for 28 hours a week at maximum (8 hours a day during vacations) as long as it causes no trouble to their study.

Living Expenses

- Your cost of living other than school fee will be about 50,000 yen per month. It is recommended that all costs of living should be covered by your wage of part-time job. But you should prepare enough money for living in Japan before you come here because we hope you to concentrate on your study as possible as well.

Scholarships

- You might be recommended from Alice International College if you get good results, have a good manner and actively take part in the activities of the school.
- 「Scholarship for Privately Financed International Students by JASSO」 ...48,000 yen × 1 year or 6 month <Few students>
- 「Scholarship for Privately Financed International Students by ISHIKAWA-ken」 ...20,000 yen × 1 year <about 10 students>

8 How to Pay

After the Certificate of Eligibility for a Status of Residence has been issued, you should transfer school fee and dormitory fee to the following bank account of Alice International College.

Domestic remittance

北國銀行 泉支店 普通 282171 学校法人アリス国際学園

International remittance

Bank name ,	MUFJ Bank, LTD.
Branch name	KANAZAWA BRANCH
Bank address	2-3-25 Korinbo, Kanazawa, Ishikawa, Japan
Account number	49457
SWIFT CODE	BOTKJPJT
Account holder's name	Gakko houjin ALICE kokusai Gakuen, Director Takezawa Atsuko
Account holder's address	Enkoji-Honmachi 8-50, Kanazawa, Ishikawa, Japan

Or you can use "Flywire" (The payment service company for International students) for payment.

⇒ Kanazawa <https://www.flywire.com/pay/alice>

⇒ Kaga <https://www.flywire.com/pay/alice-kaga>